ADMINISTRATIVE POLICY #9

TOWN ENGINEER

Requests for Town Engineer inspections and service will be administered through the Town Administrator's Office. This is to insure the accountability of the Town Engineer to the Town. It also helps to guarantee that engineering work on high priority items is completed before lower priority items.

The Town of Seekonk employs a Town Engineer and his/her office is at the DPW. The Town of Seekonk also retains one or several firms to serve as Town Engineer.

Consultation with the DPW Town Engineer by telephone or in person, of less than ¼ hour in duration, may be scheduled with the department directly with the Town Engineer, but notice shall be given to the Town Administrator.

The Board of Selectmen will decide which Engineering firm(s) is the Town Engineer. No department has permission to work directly with the outside Engineering firm. Contact must be made through the Town Administrator.

Date approved by the Seekonk Board of Selectmen

Tun (aura 8/29/12

Pamila Notar

Town Administrator's signaure